

Region 10
Genesee • Lapeer • Sanilac • St. Clair Counties

GROUP MEETING: Region 10 PIHP Board
PLACE: Region 10 PIHP – Summit Conference Room
3111 Electric Ave., Port Huron, MI / Virtual Meeting via MS Teams
Date: October 16, 2020
TIME: 9:00 a.m.
PRESIDING: Lori Curtiss, Chairperson

PRESENT: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, DeElla Johnson, Joyce Johnson, Gary Jones, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson, Bobbie Umbreit

Absent: Terry Bankert

ALSO PRESENT: *Region 10 PIHP Staff:* Jim Johnson, CEO; Richard Carpenter, CFO; Kelly VanWormer, COO; Kristen Potthoff, Compliance Officer; Lauren Bondy, Quality Manager; Robin Kalbfleisch, Recording Secretary

CMH Staff Wil Morris, Sanilac CMH; Dan Russell, GHS; and Lauren Emmons, Lapeer CMH

GUESTS: None

I. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chairperson Curtiss. Roll call was conducted by Recording Secretary.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None.

III. AGENDA CHANGES (*Action*)

It was moved by Ms. Mills, seconded by Ms. Johnson to approve the revised meeting agenda as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Lori Curtiss, Joyce Johnson, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson, Bobbie Umbreit; Nays: None.

IV. APPROVAL OF PREVIOUS MEETING MINUTES (*Action*)

It was moved by Ms. Mills, seconded by Dr. Dani, to approve the September 18, 2020 meeting minutes as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Lori Curtiss, Dr. Niketa Dani, DeElla Johnson, Joyce Johnson, Robert Kozfkay, Elva Mills, Edwin Priemer, Nancy Thomson, Bobbie Umbreit; Nays: None.

V. FINANCE

A. FY2020 Budget

1. Monthly Finance Report – August 2020 (*Action*)

Presented by Mr. Carpenter who stated that DAB is stable, TANF and Healthy Michigan eligibility has increased. DAB revenue is stable and there is a slight increase in TANF and Healthy Michigan. Revenue will increase in September related to the July-Sept. DCW payment. There is a surplus of \$27 million for traditional Medicaid and \$2.3 million for Healthy Michigan. There have been discussions with the CFOs, which has resulted in some one-time spending taking place in September, so the year end surplus will be less. Mr. Carpenter stated that there will be a lapse estimated at \$20 million. This will not impact us negatively for FY21.

It was moved by Ms. Joyce Johnson, seconded by Ms. Mills, to approve the Monthly Finance Report for August 2020 as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, DeElla Johnson, Joyce Johnson, Gary Jones, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson, Bobbie Umbreit; Nays: None.

2. Monthly Payment Report – August 2020 (*Action*)

Presented by Mr. Carpenter. He reminded the Board that the payments for hospitals are moving back to a quarterly schedule. In August, an additional Hospital Rate Adjuster supplemental payment was pushed through that was CARES Act funded, not Medicaid.

It was moved by Mr. Priemer, seconded by Mr. Kozfkay, to approve the Monthly Payment Report for August 2020 as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, DeElla Johnson, Joyce Johnson, Gary Jones, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson, Bobbie Umbreit; Nays: None.

Chairperson Curtiss inquired how the PIHPs across the state are doing financially. Mr. Carpenter reported that all of the PIHPs have reported more revenue than they anticipated for FY20.

B. Procurement Policy (*Action*)

Mr. Carpenter presented the revised Procurement Policy as discussed last month. The primary reason for the update to the policy was new federal guidelines of when we are required to put out competitive bids and what thresholds we are required to use for quotes. There is an attachment to our contract with MDHHS that spells out specifically what the procurement requirements are for a Medicaid managed care provider contract. Although this was our practice, it was not spelled out in our policy, so we have decided to include it as an attachment to this policy. Mr. Carpenter reviewed the policy in detail.

It was moved by Mr. Kozfkay, seconded by Ms. Mills, to approve Procurement Policy # 01-06-01 as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, DeElla Johnson, Joyce Johnson, Gary Jones, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson, Bobbie Umbreit; Nays: None.

C. PBIP Funding Requests

Mr. Carpenter referenced the memo included in the Board packet detailing requests from Sanilac CMH and Lapeer CMH to use PBIP funds. Both requests meet the goals for acceptable use of PBIP funds. Lapeer CMH's request is for \$100,000 for increases in state facility costs and \$100,000 for projected overspend of the State GF contract. Sanilac CMH's request for \$331,200 is for unanticipated increases in local match requirements related to state facility costs. Region 10 would have approximately \$1.4 million PBIP funds remaining if these requests are approved. There will be additional PBIP funds earned in FY21, estimated at approximately \$1.9 million, which will be added to our balance from FY20.

It was moved by Mr. Barnard, seconded by Mr. Priemer, to approve the PBIP funding requests from Sanilac CMH and Lapeer CMH as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, DeElla Johnson, Joyce Johnson, Gary Jones, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson, Bobbie Umbreit; Nays: None.

VI. CONTRACTS

Mr. Johnson mentioned that the State changed the PIHP contracts to be more like other State contracts. The Board had approved the FY21 contract at the last meeting; however, the final draft of the contract had not been received at that time. Normal procedure has been for this Board to approve the contract, the Board Chairperson signs, and Region 10 staff send it to the Department. This year, a couple of days before the beginning of the fiscal year, Mr. Johnson received an email from the Department with a link for him to sign the FY21 contract electronically. He discussed with Chairperson Curtiss and both agreed that he should sign the MDHHS-PIHP contracts from now on. Chairperson Curtiss stated that part of the motions for approval for future MDHHS-PIHP contracts and amendments must recognize that the contract will be electronically signed by the CEO.

A. FY20 PIHP-CMH Contract Amendment No. 5 (*Action*)

Ms. Potthoff reviewed the FY20 PIHP-CMH Contract Amendment No. 5 summary. The changes include a reporting due date change, language changes due to Department requirements, and GHS leased staff changes. There was discussion about the CMHs sharing data access with the PIHPs.

It was moved by Ms. Mills, seconded by Ms. Joyce Johnson, to approve FY20 PIHP-CMH Contract Amendment No. 5 as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, DeElla Johnson, Joyce Johnson, Gary Jones, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson, Bobbie Umbreit; Nays: None.

B. FY21 MDHHS-PIHP Final Summary of Changes

Ms. Potthoff reviewed the summary page of the final draft of the contract between MDHHS and the PIHP. The only change to the final contract and the draft approved at last month's meeting was the addition of insurance requirements not previously listed in the contract. This will not cause a change to the PIHP's overall process as Region 10 already carries liability insurance.

C. FY21 PIHP-SUD Letters of Agreement (*Action*)

Ms. Potthoff reviewed the list of FY21 PIHP-SUD Letters of Agreement. Typically, the SUD budget information for the upcoming fiscal year is presented together. However, due to the SUD Prevention and Treatment contract extensions already approved, we are presenting this information separately. This list shows the recommended budget renewal amounts for each SUD provider for services that are already taking place in our network. The four budgets that are listed as “TBD” are waiting for additional information from the providers and are not significant amounts of money.

It was moved by Ms. Mills, seconded by Ms. Cole to approve FY21 PIHP-SUD Letters of Agreement as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, DeElla Johnson, Joyce Johnson, Robert Kozfkay, Elva Mills, Edwin Priemer, Nancy Thomson, Bobbie Umbreit; Nays: None. Chairperson Curtiss asked that budget amounts for the four providers listed as “TBD” be brought to the Board meeting next month as an informational item.

VII. QUALITY IMPROVEMENT

A. FY20 Quality Improvement Work Plan Annual Report

Ms. Bondy reviewed the FY20 Quality Improvement Work Plan which is an annual report of activities undertaken during FY20 in support of the goals in the QI Work Plan. She also reviewed the summary showing fourth quarter activities. She noted the MDHHS Site Review for Children’s Waiver Program (CWP), Habilitation Supports Waiver (HSW), Waiver for Children with Serious Emotional Disturbance (SEDW), and Substance Use Disorder Services (SUD) was completed virtually this year. The exit conference was on October 7th. There were citations for the clinical case record review and the credentialing review, and we should have the final report next week.

It was moved by Mr. Barnard, seconded by Mr. Priemer, to approve the FY20 Quality Improvement Work Plan Annual Report as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, DeElla Johnson, Joyce Johnson, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson, Bobbie Umbreit; Nays: None.

B. FY21 Quality Improvement Program and Work Plan

Ms. Bondy reviewed the program and plan for FY21. She noted there were a few changes to the program description and the narrative in order to align with our contract with the State. There were also changes made due to a recommendation provided from HSAG during a compliance monitoring review and also language clarifications to align with our current processes. New goals were added for Finance, Corporate Compliance, and Credentialing and Privileging. The goals for FY21, which start on page 17, were determined by the QAPIP Committees and approved by the Quality Improvement Committee.

It was moved by Mr. Kozfkay, seconded by Ms. Mills, to approve the FY21 Quality Improvement Program and Work Plan as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, DeElla Johnson, Joyce Johnson, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson, Bobbie Umbreit; Nays: None.

C. FY20 3rd Quarter Performance Indicator Report

Ms. Bondy reviewed the report and noted that there was a new codebook implemented which impacted the way we review Performance Indicators and the methodology behind the scenes. There have been changes to performance indicators 2 and 3. Beginning in the 3rd quarter, there are no exceptions for these indicators. Also, a separate indicator has been developed for the SUD population (2.b). This indicator is calculated by MDHHS, but this report shows preliminary calculations done by Region 10. The report will be updated if necessary when the final MDHHS figures are received. Ms. Bondy noted that both Medicaid and non-Medicaid consumers are included in 2.b.

Mr. Johnson stated that there is no standard for the new performance indicators under 2 and 3 because there is no data to support the 95% standard that was in place. This first year with the new indicators will allow us to see where we are at, and then be able to see where true improvement is needed.

Performance Indicator #4 was not met by Sanilac CMH. Performance Indicator #10 was not met by Lapeer CMH, GHS, Sanilac CMH, and the PIHP. Root Cause Analyses and Corrective Action Plans have been submitted by the CMHs.

It was moved by Mr. Barnard, seconded by Dr. Dani, to approve the FY20 3rd Quarter Performance Indicator Report as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, DeElla Johnson, Joyce Johnson, Gary Jones, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson, Bobbie Umbreit; Nays: None.

D. FY2020 Validation of Performance Measures Report

Ms. Bondy reviewed the summary of the PMV review that took place virtually on June 18th. The purpose of this audit was to assess the accuracy of performance measures reported by the PIHP and to determine the extent to which performance measures reported by the PIHP follow state and federal specifications and reporting requirements. A readiness review was done on the new performance indicators. There were no citations and only one recommendation.

VIII. SUBSTANCE USE DISORDERS

A. Meeting Minutes (10.13.20) (*Action*)

Ms. Cole presented the meeting minutes from the SUD Oversight Policy Board Meeting held on October 13, 2020. Mr. Johnson noted that we have received proposals for the St. Clair County SUD/Opioid Treatment Program Request for Proposal, and they are currently under review. We anticipate pursuing a mobile care unit in St. Clair County. There is currently a mobile care unit in Genesee County.

IX. MCHE ANNUAL MEETING

Mr. Johnson stated there is an upcoming annual meeting for the Michigan Consortium for Healthcare Excellence (MCHE). This meeting will be virtual, and all Board members are welcome to attend.

X. DIRECTOR'S REPORT

A. Behavioral Health System Transformation Letter

Mr. Johnson referenced the letter in the packet from Sarah Esty. She had been taking lead on the system redesign. The letter is a formal announcement that the system redesign efforts are being put on hold due to the challenges related to COVID-19.

B. Implicit Bias Training

The first session of the Implicit Bias webinar was held on October 14th and went very well. There were 371+ attendees. The next session is scheduled for October 23rd and there are already more than 500 people signed up. We will have a recording of this training on our website.

C. Unenrolled Population

One of the populations not accounted for during the system transformation discussions is the unenrolled population. Individuals on a Medicaid spenddown or people who have Medicare as a primary insurance and Medicaid are not assigned a health plan. The PIHPs have created a document called the "Complex Care Coordination Pilot" which details how to manage this population. The pilot document has been submitted to the Department.

D. Medical Director

Region 10 Medical Director, Dr. Browne, has retired. We are entering into a contract with Wayne State University to provide the capacity of Medical Director. They will be able to participate on committees and other needed functions. There will be a physician listed as our Medical Director, but we will have access to Wayne State Medical School. WSU has worked in this capacity for other CMHs.

E. CMHA Annual Virtual Conference October 26-30, 2020

Mr. Johnson stated that this conference is virtual and if anyone would like to register, please let Ms. Kalbfleisch know ASAP. Chairperson Curtiss noted that attendance can be live, or you can view recordings after the conference.

XI. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

A. CEO Evaluation

Chairperson Curtiss stated that the CEO Evaluation form has been provided and is due by October 31st to Ms. Kalbfleisch.

XII. CITIZENS WISHING TO ADDRESS THE BOARD

None.

XIII. ADJOURNMENT

It was moved by Mr. Barnard to adjourn the meeting. With no further business to discuss, Chairperson Curtiss adjourned the meeting at 10:34 a.m.

Respectfully submitted,

Reviewed and approved,

Robin Kalbfleisch
Recording Secretary

Wanda Cole
Region 10 Board Secretary