Region 10
Genesee ● Lapeer ● Sanilac ● St. Clair Counties

GROUP MEETING:	Region 10 PIHP Board Meeting
PLACE:	Lapeer CMH 1570 Suncrest Dr., Lapeer, MI 48446
DATE:	October 16, 2015
TIME:	9:00 a.m.
PRESIDING:	Lori Curtiss, Chairman

PRESENT: Steve Armstrong, Ronald Barnard, Wanda Cole, Lori Curtiss, Niketa Dani *(9:11 arrival)*, Ted Hammon, Joyce Johnson, Gary Jones *(9:06 arrival)*, Linda Keller, Robert Kozfkay, Elva Mills, Edward Rieves, Wayne Strandberg

ABSENT: Jameca Patrick-Singleton, Edwin Priemer

ALSO PRESENT: *Region 10 Staff:* Michael McCartan, CEO; Richard Carpenter, CFO; Kimberly Prowse, SUD Director; Robin Kalbfleisch, Recording Secretary

CMH Staff: Jim Johnson, Executive Director, Sanilac County CMH; Dr. Robert Sprague, CEO, Lapeer CMH; Dan Russell, CEO, Genesee Health System

Guests: Kristy VanderMolen and Sara Fetke, BDO

I. CALL TO ORDER

The meeting was called to order at 9:00 am by Chairman Curtiss.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None

III. SPECIAL PRESENTATION: 2014 FINANCIAL STATEMENT AUDIT & COMPLIANCE EXAMINATION

Mr. Carpenter introduced Ms. Kristy VanderMolen, the BDO director overseeing the 2014 Region 10 audit, and Ms. Sara Fetke, the BDO manager over the audit. Ms. Fetke referenced the Audit Wrap-up booklet provided to the members. She reviewed the document page by page and summarized by stating there were no issues or concerns.

Ms. VanderMolen referenced the Compliance Report booklet and stated that it was a job well done by Region 10 in getting all of the Financial Status Reports (FSRs) done. There were some delays in getting this done because some of the CMHs had to do extensions of some of their audits which delayed in getting this final compliance report done. Their findings are reported in their individual reports. The Region 10 audit went well and there were no issues. Ms. VanderMolen also reviewed the Financial Statements booklet page by page.

It was moved by Ms. Keller, seconded by Ms. Johnson, to approve the Region 10 PIHP audit results presented by BDO. **MOTION CARRIED**

The BDO representatives left the meeting after their presentation.

IV. AGENDA CHANGES

Updated meeting date on agenda to October 16, 2015.

V. PRESENTATION OF PREVIOUS MEETING MINUTES

It was moved by Mr. Kozfkay, seconded by Ms. Cole, to approve the Region 10 PIHP Board Meeting Minutes of September 18, 2015, as presented. **MOTION CARRIED**

VI. FINANCIAL

A. Monthly Finance Report
Mr. Carpenter reviewed document *VI.A. August 2015 Monthly Finance Report.* He noted that the Region 10 Eligibles graph shows a huge increase for TANF eligibility. This relates to the fact that we were not getting paid when we should have been for about a year and it was fixed in September. The projected financial status report and year end accruals were submitted to the State. We are anticipating a $1.5 million lapse related to the additional Healthy Michigan that was received. Encounter submissions cut-off date is December 15th, so at that time they can start closing the books and getting an idea of where the year will end.

It was moved by Ms. Keller, seconded by Ms. Mills, to approve the August 2015 Monthly Finance Report. **MOTION CARRIED**

B. Payment Summary Report
Mr. Carpenter presented document *VI.B. August Payment Summary Report*.

It was moved by Ms. Keller, seconded by Ms. Cole, to approve the Region 10 Payment Summary report for August 2015. **MOTION CARRIED**

C. 04-02-04 Ability to Pay Guidelines for SUD Services Policy
Mr. Carpenter referenced the *Ability to Pay Guidelines for SUD Services Policy VI.C* and stated that since Region 10 has taken direct responsibility for the SUD program, it is now directly responsible for the management of the ability to pay guidelines. Ms. Keller stated that the "Section" headings on each page should all be changed to *Accounting* (some say Governance). Mr. Carpenter will have that corrected.

It was moved by Ms. Cole, seconded by Ms. Keller, to approve the *Ability to Pay Guidelines* as amended. **MOTION CARRIED**

Mr. Kozfkay inquired if the unknowns regarding monies coming in from the state for 2016 has been resolved. Mr. Carpenter stated that he has been in contact with the State in the last several days and he has been advised that the PIHP projected revenue numbers are supposed to be in this week.

VII. SUBSTANCE USE DISORDERS

A. The Red Project
Ms. Prowse stated they have been working with the Red Project out of Grand Rapids regarding consultation and provider training for the Naloxone overdose reversal program. She explained that Naloxone is an opioid overdose reversal drug that is an intramuscular

injection. Naloxone kits are to be distributed to families of individuals who are in residential treatment for opioid addiction. Providers may also give them to family members of individuals who are in outpatient treatment. They are looking into providing training to first responders, police officers, and other community members who may come in contact with someone who is overdosing.

Mr. Strandberg stated that he was at a *Families Against Narcotics (FAN)* meeting and stated they are working on a grant and he inquired if this was overlapping the work being done by Region 10. Ms. Prowse stated that this is not an inexpensive endeavor, so community partners that are providing these services is a very positive thing for the community. The Board discussed the importance of community education, training, and providing outreach to the community partners due to the exploding drug problem in our communities. Region 10 is currently using Block Grant dollars so the kits are free to the families that receive them and the families also receive training by the providers. The cost of the drug is expensive, and by working with the Red Project, Region 10 has been able to obtain a better rate to help lower the costs. Although they are using Block Grant money now because it is available, Region 10 could use other funds, other than Medicaid, if desired.

B. Naloxone Letters of Agreement
Ms. Prowse referenced the attached Letters of Agreement between Region 10 and *Community Programs, Inc.*, *St. Clair County Health Department*, and *Wellness Providers*. Ms. Prowse noted that the Red Project Letter of Agreement has already been approved, but has been included with the others for reference.

It was moved by Mr. Kozfkay, seconded by Ms. Keller, to approve the SUD Letters of Agreement as presented. **MOTION CARRIED**

C. Policies
Ms. Prowse referenced the attached policies: *Staffing Requirements for Prevention (SUD) VII.C.1, Data Submission of Prevention Services (SUD) VII.C.2, Performance Requirements for Prevention Services (SUD) VII.C.3.*
It was moved by Mr. Rieves, seconded by Ms. Cole, to approve the SUD policies as presented. **MOTION CARRIED**

VIII. PERSONNEL COMMITTEE UPDATE

Mr. Hammon provided an update of the last Personnel Subcommittee meeting that took place on September 30, 2015. Several positions have been posted already, with interviews being scheduled for the end of this month. A benefits summary was posted on the Region 10 website to provide prospective applicants with information. The sub-committee is still working on the retirement benefits through Valic and the medical benefits. The RFP review team will be meeting with companies next Wednesday regarding proposals for HR Services/HR Software. The next sub-committee meeting will take place on November 2, 2015.

IX. DIRECTOR'S REPORT

Mr. McCartan referenced the *Friday Facts* document IX.A.1. The MACMHB Fall Conference is scheduled for the end of October and registration is still available. The State has sent out the list of Health Plans that have been approved for the various regions. Region 10 has eight Health Plans within its region, which is the most that any region has.

One of the requirements of the ten PIHPs regarding Health Plans is that each region work together on data sharing that will be used to do a better job of coordination of care. The Department will do a withhold on the Health Plan side of about $70 million and on the PIHP side of about $10 million, which can be earned back based on the performance of *coordination* of care. A smaller committee has been set up that will be working on variables for the coordination of care, such as post-discharge follow-up. Outreach has already begun from the eight health plan providers, because this must be in place by January 1st. Mr. McCartan stated he will keep the Board posted on this subject.

Mr. Kozfkay inquired if there was any new information from the Facility Committee. Mr. McCartan stated he will be setting up a meeting with the committee very soon as he has several items to review with them for guidance.

X. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD - None

XI. CITIZENS WISHING TO ADDRESS THE BOARD - None

XII. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 10:25 a.m.

Respectfully Submitted,

Robin Kalbfleisch
Recording Secretary

Reviewed and Approved,

Gary Jones
Region 10 Board Secretary