

Region 10  
Genesee • Lapeer • Sanilac • St. Clair Counties

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GROUP MEETING: Region 10 PIHP Board  
PLACE: Lapeer CMH  
1570 Suncrest Dr., Lapeer, MI  
DATE: July 19, 2019  
TIME: 9:00 a.m.  
PRESIDING: Lori Curtiss, Chairperson

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PRESENT: Lori Curtiss, Dr. Niketa Dani, DeElla Johnson, Joyce Johnson, Gary Jones (arrived at 9:21 a.m.), Linda Keller (by phone), Robert Kozfkay, Elva Mills, Ed Priemer, Wayne Strandberg, Nancy Thomson

ABSENT: Steve Armstrong, Terry Bankert, Ronald Barnard, Wanda Cole,

ALSO PRESENT: *Region 10 PIHP Staff:* Jim Johnson, CEO; Kelly VanWormer, COO; Kristen Potthoff, Administrative Director; Robin Kalbfleisch, Recording Secretary

*CMH Staff:* Lauren Emmons, Lapeer CMH; Wil Morris, Sanilac CMH;

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I. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chairperson Curtiss.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None

III. NOMINATING COMMITTEE

A. Proposed Slate of Officers (*Action*)

Ms. Mills presented the Proposed Slate of Officers developed by the Nominating Committee:

|                               |                                   |
|-------------------------------|-----------------------------------|
| Chairperson: Ms. Lori Curtiss | Vice-Chairman: Mr. Robert Kozfkay |
| Secretary: Ms. Wanda Cole     | Treasurer: Mr. Ed Priemer         |

It was moved by Ms. Mills, seconded by Dr. Dani, to approve the slate of officers as presented.

IV. ELECTION OF OFFICERS (*Action*)

**Chairperson:** Chairperson Curtiss asked three times if there were any nominations from the floor for Chairperson. It was moved by Mr. Priemer, seconded by Mr. Strandberg, to close the nominations and appoint Lori Curtiss as the Region 10 PIHP Board Chairperson. **MOTION CARRIED**

**Vice-Chairperson:** Chairperson Curtiss asked three times if there were any nominations from the floor for Vice-Chairperson. It was moved by Ms. Joyce Johnson, seconded by Ms. DeElla Johnson to close the nominations and appoint Robert Kozfkay as the Region 10 PIHP Board Vice-Chairperson.

**MOTION CARRIED**

**Secretary:** Chairperson Curtiss asked three times if there were any nominations from the floor. It was moved by Dr. Dani, seconded by Mr. Kozfkay, to close the nominations and appoint Wanda Cole as the Region 10 PIHP Board Secretary. **MOTION CARRIED**

**Treasurer:** Chairperson Curtiss asked three times if there were any nominations from the floor. It was moved by Ms. Mills, seconded by Dr. Dani, to close the nominations and appoint Ed Priemer as the Region 10 PIHP Board Treasurer. **MOTION CARRIED**

V. **REAPPOINTMENT OF BOARD MEMBERS** (*Action*)

The Nominating Committee has recommended the reappointment of Ms. DeElla Johnson and Ms. Linda Keller, whose appointments expired on May 31, 2019.

It was moved by Ms. Mills, seconded by Mr. Priemer, to accept the reappointment of Ms. DeElla Johnson and Ms. Linda Keller to the Region 10 Board for a three-year term. **MOTION CARRIED**

VI. **AGENDA CHANGES**

It was moved by Dr. Dani, seconded by Mr. Strandberg, to approve the revised meeting agenda as presented. **MOTION CARRIED**

VII. **APPROVAL OF PREVIOUS MEETING MINUTES** (*Action*)

It was moved by Mr. Kozfkay, seconded by Dr. Dani, to approve the June 21, 2019 meeting minutes as presented. **MOTION CARRIED**

VIII. **FINANCE**

Mr. Carpenter is on vacation so there will be no review of finance reports until next month.

A. Financial Staffing Update

Mr. Johnson reported that there has been an offer made to a promising candidate for a Finance Director position. There have been no candidates with the qualifications for CFO.

IX. **CONTRACTS**

A. FY19 MDHHS-PIHP Contract Amendment No. 4 (*Action*)

Ms. Potthoff reviewed the summary page that included the changes made to the FY19 contract.

It was moved by Mr. Kozfkay, seconded by Ms. Joyce Johnson, to approve the FY19 MDHHS-PIHP Contract Amendment No. 4 as presented. **MOTION CARRIED**

B. FY20 MDHHS-PIHP Contract (*Action*)

Mr. Johnson noted that the signed contract is required to be sent to the Department today. The State will then submit to CMS for approval and once approved, it must go through the Department's internal contracting department for approval. Payments cannot be sent without a signed contract in place, so it must be completed now in order to accommodate the approval process. Ms. Potthoff reviewed the summary page for the FY20 contract, which showed the changes made. She anticipates the first amendment for FY20 will be sent to us soon.

It was moved by Mr. Priemer, seconded by Dr. Dani, to approve the FY19 MDHHS-PIHP Contract Amendment No. 4 as presented. **MOTION CARRIED**

X. **QUALITY IMPROVEMENT**

A. FY19 Quality Improvement Program & Workplan – 3<sup>rd</sup> Quarter (*Action*)

Ms. VanWormer presented the summary and report and reviewed the status of the goals for the FY2019 Quality Improvement Workplan.

B. FY19 Performance Indicator Report – 2<sup>nd</sup> Quarter (*Action*)

Ms. VanWormer reviewed the performance indicator report. She noted that all standards were met at the PIHP level. Lapeer CMH did not meet indicator # 2.d new adults with developmental disabilities receiving a face to face assessment within 14 days of a request for service. Lapeer CMH did not meet indicator 3.d new adults with developmental disabilities starting any needed on-going service within 14 days of a non-emergent assessment with a professional. Sanilac CMH did not meet indicator 4.a.2 adults discharged from a psychiatric inpatient who are seen for follow-up care within seven days. Lapeer CMH and St. Clair CMH did not meet indicator 10.a children readmitted to an inpatient psychiatric unit within 30 days of discharge from a psychiatric inpatient unit. Root Cause Analyses / Corrective Action Plans were noted on the last page of the report. There was further discussion regarding the number of days listed for individuals to receive services.

It was moved by Ms. Mills, seconded by Mr. Priemer, to approve the FY19 Quality Improvement Program & Workplan – 3<sup>rd</sup> Quarter and FY19 Performance Indicator Report – 2<sup>nd</sup> Quarter as presented. **MOTION CARRIED**

XI. **POLICIES**

Ms. Potthoff reviewed the memo showing details for one new policy and revisions to nine policies.

- A. Computer Information Systems # 03.01.01 (*Action*)
- B. Integrity of Electronic Data # 03.01.02 (*Action*)
- C. Data Warehouse and Data Analytics # 03.01.03(*Action*)
- D. Email Use # 03.01.07 (*Action*)
- E. Internet Use # 03.01.08 (*Action*)
- F. Care Connect 360 User Guide # 03.01.09 (*Action*)
- G. Procedure Codes and Definitions # 03.02.01 (*Action*)
- H. Demographic Data Collection # 03.02.02 (*Action*)
- I. Data Submission of Prevention Services (SUD) # 03.02.03 (*Action*)
- J. Employee Travel & Expense Reimbursement # 02.01.03 (*Action*)

It was moved by Ms. Joyce Johnson, seconded by Dr. Dani, to approve the Computer Information Systems Policy # 03.01.01, Integrity of Electronic Data Policy # 03.01.02, Data Warehouse and Data Analytics Policy # 03.01.03, Email Use Policy # 03.01.07, Internet Use Policy # 03.01.08, Care Connect 360 User Guide Policy # 03.01.09, Procedure Codes and Definitions Policy # 03.02.01, Demographic Data Collection Policy # 03.02.02, Data Submission of Prevention Services (SUD) Policy # 03.02.03, Employee Travel & Expense Reimbursement Policy # 02.01.03 as presented.

**MOTION CARRIED**

XII. SUBSTANCE USE DISORDERS

A. SUD Oversight Board Meeting Minutes (7.9.19)

Mr. Johnson reported that they are currently working on updating their by-laws. Ken Briggs was recently elected as the new Vice-Chairperson.

XIII. DIRECTOR'S REPORT

Mr. Johnson reported that Lakeshore Regional Entity has received a letter from MDHHS and there was a press release issued indicating that the Department will no longer be contracting with Lakeshore to manage the public behavioral health system in that region; they will instead be contracting with Beacon. Beacon has already been working with Lakeshore to provide managed care functions. The State has said that they will share in the management of this region with Beacon in the interim until they decide how to put a new managing entity in place. They will also appoint a Board of Directors consisting of CMH Board members, individuals from the advocacy communities, and people with lived experience. One of the concerns that has been expressed to the Department is that this interim Board will not provide local public governance of the public behavioral healthcare system; they will only be an advisory Board with no authority to direct Beacon. In addition, Beacon is a private, for-profit company that will be managing the public behavioral healthcare system. Lakeshore has submitted a response with an attorney demanding that the State retract their letter.

298 – The State is still moving forward with an implementation date of October 2020. Meetings are continuing to occur with CMHSPs and Health Plans, including a Utilization Management subgroup meeting. There are still plans to have the PIHPs in the pilot regions manage the unenrolled populations and the SUD benefit to be managed by the local CMHs in the pilot regions.

Waivers – Public comments for the 1915 (c)Waivers ended last week. The State is anticipating that the (c)Waivers will be approved. They also expect to submit the (i) Waivers at the same time as the (c) Waivers. They are currently working on needs-based criteria for the (i) Waivers, which includes all the (b)3 services such as Community Living Supports, etc. The State will determine eligibility by person for these services. However, this new process has not yet been determined and the State has asked CMS for two years to build up capacity and to build a process to do this.

Mr. Johnson reported that the state group working on performance improvement indicators has suggested changes to the performance indicators and this has gone to the contract negotiations group, which he and Kristen are a part of. They will be using a “no exceptions” model with no 95% threshold. This will show the true performance relative to each indicator. The State will likely publish the numbers so that each PIHP/CMH can see how they compare to others and if improvements need to be made.

MDOC – The Department would like to put within all PIHP contracts that the PIHPs will manage the community based behavioral health benefit in the corrections system. MDOC had advised their

providers that this would be effective October 1<sup>st</sup> of this year; however, that is not the case. The PIHPs will be meeting with the Department and MDOC to discuss further. The next meeting is in August.

There is a rate setting meeting next week. There were no rates attached to the FY20 contract that will be signed and sent to the Department today, so this will be discussed and information will be provided to the CMHs as received.

XIV. ANY OTHER BUSINESS TO PROPERTY COME BEFORE THE BOARD

A. Board Member Profile Form

Chairperson Curtiss asked that each Board member fill out the form today and return to Robin.

B. Card for Mr. Armstrong

Chairperson Curtiss asked that Ms. Kalbfleisch send a card to Mr. Armstrong from the Board thanking him for his service on the Region 10 Board.

XV. CITIZENS WISHING TO ADDRESS THE BOARD

None

XVI. ADJOURNMENT

Motion by Ms. Mills to adjourn the meeting. With no further business to discuss, Chairperson Curtiss adjourned the meeting at 10:28 a.m.

Respectfully submitted,

Reviewed and approved,

Robin Kalbfleisch  
Recording Secretary

Wanda Cole  
Region 10 Board Secretary/Designee