

Section III MINIMUM QUALIFICATIONS

O. Vendor Requirements

Interested Vendors must produce evidence that supports adherence to the following minimum requirements to be considered for award:

1. Have the necessary systems in the areas of administration and clerical support for the services. This includes the necessary computer equipment, and a valid, active and maintained email account that can receive and submit communications is also required. Please describe.
2. Due to unavoidable contact with Protected Health Information (PHI), agree to comply with Federal Confidentiality, Privacy and Security Regulations and State Confidentiality laws. This includes compliance with Title 42 (Public Health) of the Code of Federal Regulations (CFRs).
3. Explain how the Financial Services shall be performed in accordance with:
 - a) Generally Accepted Auditing Standards as set forth by the American Institute of Certified Public Accountants (AICPA)
 - b) The standards for financial audits set forth in the U.S. General Accounting Office's Government Auditing Standards (as amended) (also known as the Yellow Book);
 - c) The provisions of 2 CFR 200;
 - d) Michigan Department of Health and Human Services (MDHHS) Compliance Examination Guidelines;
 - e) The AICPA's Statements of Standards for Attestation Engagements AT-C Section 205 (Codified Section of AICPA Professional Standards);
4. Evidence that the principal and each manager assigned to perform the functions individually have five (5) years' experience with public mental health services.