UM Redesign Pilot – SharePoint Overview

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Agenda

- Overview of Process
- Practice in SharePoint
- Q and A
- Troubleshoot Log In and Access Issues
How will we exchange information?

SharePoint

KEEP CALM
IT'S JUST
TEMPORARY
Use of SharePoint

UM Redesign
Private group

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Name

Lapeer SAG COC
Lapeer SER
Lapeer UM Disposition
Pilot Documents
What does the caseholder need to do?

Complete SAG COC worksheet

Store it securely

Complete Tx Plan/IPOS

Determine if SER needs to be completed

Turn in form to SharePoint designee
What do I need to do?

- Store SAG COC w/out SER
- Upload to SP in batches
- Upload SAG COC w/SER within 1 business day
- Notify Caseholder and Supervisor of UM Determination
- Send Caseholder UM Determination
Confidence Ruler

I think I get it, I just have to do it a few times

I have no idea what to do!

I've got this! I'm confident.